

**MINUTES OF THE RIDGETOP COMMONS  
HOMEOWNERS ASSOCIATION  
BOARD MEETING**

15500 Cavalier Landing Court  
Fairfax, Virginia

May 27, 2010

**I. ATTENDEES:**

Board Members Present: Mike Tembrina, President; Dan DuBray, Secretary; Bob Dodd, Treasurer; Adam Schell and Sigrid Ebert, Directors

Others Present: Rose Bailey, Service First; and Karen Case, Recording Secretary, Minute-By-Minute

**II. CALL TO ORDER:**

Mr. Tembrina called the meeting to order at 8:45 p.m.

Mr. DuBray announced that FCRA is planning an open house for the clubhouse on June 1, 2010 at 7:00 p.m. Please let Mr. DuBray know if you would like to attend.

Mr. Schell suggested adding FCRA information to the website. Mr. DuBray stated that FCRA is re-doing a brochure regarding clubhouse rental and Ms. Bailey stated she can forward the pool regulations to Mr. Schell to post on the website.

**III. ELECTION OF OFFICERS:**

**MOTION: Ms. Ebert moved, Mr. DuBray seconded, to elect Mike Tembrina to the position of President on the Board of Directors. The motion passed unanimously (5-0-0).**

**MOTION: Mr. Dodd moved, Ms. Ebert seconded, to elect Dan DuBray to the position of Vice President on the Board of Directors. The motion passed unanimously (5-0-0).**

**MOTION: Mr. Tembrina moved, Mr. DuBray seconded, to elect Bob Dodd to the position of Treasurer on the Board of Directors. The motion passed unanimously (5-0-0).**

**MOTION: Mr. DuBray moved, Mr. Dodd seconded, to elect Adam Schell to the position of Secretary on the Board of Directors. The motion passed unanimously (5-0-0).**

The Board elected Sigrid Ebert to the position of Member at Large on the Board of Directors **BY CONSENSUS.**

**IV. OLD BUSINESS:**

There was no old business to discuss.

**V. NEW BUSINESS:**

The Board agreed to cancel the June meeting and reconvene on July 29, 2010. The preliminary budget will need to be discussed at the July meeting. Mr. Schell will post a notice on the website regarding the cancellation of the June Board meeting.

**VI. ADJOURNMENT:**

The Board of Directors meeting was adjourned at 9:12 p.m.